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| --- | --- | --- | --- | --- | --- | --- |
| Timeclockwizard | | | | | | |
| **Student Timesheet** | | | | | | |
|  |  |  |  |  |  |  |
| Name: |  |  |  | **Hours/Pay** | | |
| Student ID: |  |  |  | Please fill in pay rate and hours below. | | |
| Department: |  |  |  |  |  |  |
| Level: |  |  |  | Pay Rate: |  |  |
|  |  |  |  |  |  |  |
|  | **Month:** |  |  | **Year:** |  |  |
|  |  |  |  |  |  |  |
| **DOW** | **Date** | **In** | **Out** | **In** | **Out** | **Hours** |
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|  |  |  |  |  | **Total Hours:** |  |
| **Reminders:** | | | |  | |  |
| Monthly Hour Limit: | | 40 | |  |  |  |
| Please turn in your timesheet by: | | |  |  | **Office Use** | |
| Notes: |  | | |  |  | |
|  |  | | |  |  | |
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|  |  |  |  |  |  |  |
| **Student Signature** | | |  | **Supervisor Signature** | | |
|  | | |  |  | | |