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| Timeclockwizard | | | | | | | | | | |
| Monthly Travel Timesheet | | | | | | | | | | |
|  |  | | |  | Month begins: |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Employee: |  | |  | Regular Pay Rate per hour/day: | | |  | |  |
|  | Department: |  | |  | Travel Pay Rate: | | |  | |  |
|  | Supervisor: |  | | Allowed Exempt Travel Hours per Month: | | | |  | |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  | Date | Start Time | End Time | Start Time | End Time | Regular Hours | Travel Hours | Total Hours |  |
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|  |  |  |  |  |  | Total Hours: | 0.00 | 0.00 | 0.00 |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | Pay Amount: | $0.00 | $0.00 | $0.00 |  |
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|  | Employee signature | | Date |  | Supervisor signature | |  | Date |  |  |