## Timeclockwizard Monthly Payroll

|                         | From: | To: |
|-------------------------|-------|-----|
| Supervisor: Department: |       |     |
| Approver:               |       |     |

| ID No. | Employee Name | Hourly<br>Rate | Reg.<br>Hours | OT<br>Hours | PTO<br>Earned | PTO<br>Used<br>(Sick<br>Days) | PTO Used<br>(Vacation) | \$ (Reg.) | \$ (OT) | TOTAL |
|--------|---------------|----------------|---------------|-------------|---------------|-------------------------------|------------------------|-----------|---------|-------|
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |
|        |               |                |               |             |               |                               |                        |           |         |       |

|               |        | TOTALC  |   |           | <u> </u><br> |      |   |  |  |
|---------------|--------|---------|---|-----------|--------------|------|---|--|--|
|               |        | TOTALS: |   |           |              |      |   |  |  |
|               |        |         |   |           |              |      |   |  |  |
|               |        |         |   |           |              |      |   |  |  |
| Employee sign | nature | Date    | - | Superviso | r signature  | Date | • |  |  |