|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **BI-WEEKLY WORK SCHEDULE TEMPLATE** |  |  |  |  |  |  |  |  |
|  | *WEEK BEGINNING:* | *5/2/2019* |  |  |  |  |  |  |  |  |  |
|  | **EMPLOYEE NAME** | **SHIFT** | **HOURLY RATE** | **PAY** | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
|  |   |   |   |   | 5/2/2019 | 5/3/2019 | 5/4/2019 | 5/5/2019 | 5/6/2019 | 5/7/2019 | 5/8/2019 |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  | *WEEK BEGINNING:* | *5/9/2019* |  |  |  |  |  |  |  |  |  |
|  | **EMPLOYEE NAME** | **SHIFT** | **HOURLY RATE** | **PAY** | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
|  |   |   |   |   | 5/9/2019 | 5/10/2019 | 5/11/2019 | 5/12/2019 | 5/13/2019 | 5/14/2019 | 5/15/2019 |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  | *WEEK BEGINNING:* | *5/16/2022* |  |  |  |  |  |  |  |  |  |
|  | **EMPLOYEE NAME** | **SHIFT** | **HOURLY RATE** | **PAY** | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
|  |   |   |   |   | 5/16/2022 | 5/17/2022 | 5/18/2022 | 5/19/2022 | 5/20/2022 | 5/21/2022 | 5/22/2022 |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  | *WEEK BEGINNING:* | *5/23/2022* |  |  |  |  |  |  |  |  |  |
|  | **EMPLOYEE NAME** | **SHIFT** | **HOURLY RATE** | **PAY** | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
|  |   |   |   |   | 5/23/2022 | 5/24/2022 | 5/25/2022 | 5/26/2022 | 5/27/2022 | 5/28/2022 | 5/29/2022 |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  | *WEEK BEGINNING:* | *5/30/2022* |  |  |  |  |  |  |  |  |  |
|  | **EMPLOYEE NAME** | **SHIFT** | **HOURLY RATE** | **PAY** | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
|  |   |   |   |   | 5/30/2022 | 5/31/2022 | 6/1/2022 | 6/2/2022 | 6/3/2022 | 6/4/2022 | 6/5/2022 |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  | *WEEK BEGINNING:* | *6/6/2022* |  |  |  |  |  |  |  |  |  |
|  | **EMPLOYEE NAME** | **SHIFT** | **HOURLY RATE** | **PAY** | **MON** | **TUES** | **WED** | **THURS** | **FRI** | **SAT** | **SUN** |
|  |   |   |   |   | 6/6/2022 | 6/7/2022 | 6/8/2022 | 6/9/2022 | 6/10/2022 | 6/11/2022 | 6/12/2022 |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |
|  |   |   |   |  $ -  |   |   |   |   |   |   |   |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | 0 |