Timeclockwizard

Daily Payroll

| | <u>-</u> | Date: | |
|---|----------|-------|--|
| Supervisor: Department: Approver: | | | |

| ID No. | Employee Name | Hourly Rate | Reg. Hours | OT Hours | PTO Earned | PTO Used (Sick Days) | PTO Used (Vacation) | \$ (Reg.) | \$ (OT) | TOTAL |
|--------|---------------|----------------|---------------|----------|---------------|-------------------------------|------------------------|-----------|---------|-------|
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| | TOTALS: | | | | |
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Supervisor signature

Date

Date

Employee signature