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| --- | --- |
|   | Timeclockwizard |
| Weekly Timesheet |
|  |   |  | Week of: |   |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Employee: |   |  | Hourly rate: |   | Overtime: |   |  |  |
|  | Department: |   |  |  |  |  |  |  |  |
|  | Supervisor: |   |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|   |   |   |   |   |   |   |   |   |   |   |
|   |   | Date | Regular | Overtime | Vacation | Sick | Other Paid | Unpaid | Total |   |
|   | Sun |   |   |   |   |   |   |   |   |   |
|   | Mon |   |   |   |   |   |   |   |   |   |
|   | Tue |   |   |   |   |   |   |   |   |   |
|   | Wed |   |   |   |   |   |   |   |   |   |
|   | Thu |   |   |   |   |   |   |   |   |   |
|   | Fri |   |   |   |   |   |   |   |   |   |
|   | Sat |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
|   | Totals |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   | Hours Paid: |   |   |   |
|   |   |   |   |   |   |   | Hours Unpaid: |   |   |
|   |   |   |   |   |   |   | Gross Pay: |   | 0.00 |   |
|   |   |   |   |   |   |   |   |   |   |   |
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|  |   |  |   |  |  |  |
|  | Employee signature | Date |  | Supervisor signature | Date |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |